




COVID 19 RISK ASSESSMENT / CHECKLIST FOR SPRING TERM 2022



Date of assessment:	3.9.21 This review 28.2.22	Assessed by (job title / name):	Andi Dodds Headteacher
Local reference number:	935/3320	Other people involved with this assessment:	Teaching Staff
Name and address of school / setting:	St Felix RC Primary School	Reason for assessment:	Review of previous risk assessments in light of the national move to Stage 4 and removal of some restrictions. Some measures are still in place.
Identification of those at risk:	<ul style="list-style-type: none"> ▪ Students ▪ Their family groups ▪ Staff ▪ Their family groups ▪ Contractors and essential visitors ▪ Their family groups 		
Harm which could occur:	<p>Catching or spreading the COVID-19 virus. Symptoms and health effects are well known, and further information in relation to this can be found via the Coronavirus-specific NHS website. <i>This risk assessment is based on guidance from Public Health England, and reflects the information within the DfE's Schools' Covid-19 Operational Guidance updated in August 2021. Additional Operational Guidance for SEND and Specialist Settings has also been published nationally and reflected here.</i></p>		
Headteacher name and signature:	Andi Dodds 		
Chair of Governors	Magalie Cooper / Michael Bradshaw		
<ul style="list-style-type: none"> • If you have a concern or query about your risk assessment, please contact the LA's Safety, Health and Wellbeing Advisor at nina.bickerton@suffolk.gov.uk . • You should contact your SEO or call 01473 263942 if you would like to discuss your planning. • For leaders' wellbeing support: 01473 265656 (new phone number) or email: leadershipwellbeingsupport@suffolk.gov.uk • Any queries on premises issues should be directed to your Vertas Account Manager. 			

What are the hazards or where are the dangers?	Control Measure/Standards checklist These are things which are needed to control the spread of the virus as far as reasonably practicable. This is Public Health and DfE advice.	Yes they are in place	No they are not in place /NA	Our school needs to add these following control measures to reduce the risk as far as possible, OR this is why we cannot meet this standard:	Action by when and by who?	Additional Action Completed (initials and date)
1.0 Catching and spreading the virus – including hygiene measures	<ol style="list-style-type: none"> 1. We require any member of staff, and any pupil, to remain at home if they have symptoms of, or have tested positive for Coronavirus. Any visiting professional, contractor or parent will not be granted access if symptomatic or a known positive case. 2. We have communicated the revised information on self-isolation to staff and families. This can be seen at the end of this risk assessment. 3. We will continue the practice of reporting positive cases from our school / setting to the appropriate body¹ 4. We contain any outbreak by following Public Health Suffolk’s advice, and have written procedures for this which all staff have been notified of. 5. Parents and staff will be asked to notify us immediately of any tested positive cases. 	<p>Yes</p> <p>Yes</p> <p>No</p> <p>Yes</p> <p>Yes</p>		<p>No longer required from 24th Feb</p>	<p>This RA sent to staff and parents 3/9/21</p> <p>Actioned by AD 13.1.22</p>	<p>Sent 7.1.22</p> <p>Revised guidance on testing and self-isolation sent 27.2.22</p> <p>All complete 13.1.22</p>

¹ As national guidance changes, please seek advice from the Education Covid-19 team: EdC19@suffolk.gov.uk

	<p>6. We continue to request all personnel on our school site should clean their hands thoroughly and more often than usual, and will maintain the hand hygiene measures upon entering the school.</p> <p>7. We ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p> <p>8. We understand and adhere to the wearing of PPE only where necessary and advised.</p> <p>9. We understand that the Government advises the general wearing of face coverings within the school premises for communal areas by staff,</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>No</p>		<p>From 24th February face masks are no longer advised in primary school settings.</p>	<p>Staff and parents informed 27.2.22</p>	
<p>3.0 Social distancing and bubbles – Non-adherence to Government guidance for the workplace vs local requirements.</p>	<p>1. Whilst social distancing (and bubbles) have been removed as mandatory control measures in schools (and therefore the workplace) we understand there may be a specific need within the cohort. At this point of notification, we will seek advice from our SHaW Advisor, our HR consultant and / or Occupational Health.</p> <p>2. Where a risk assessment for individual students or staff is either required or requested, this will be carried out without delay.</p>	<p>Yes</p> <p>Yes</p>				

	<p>3. We understand that our outbreak / contingency plan should cover the possibility that bubbles may have to be reintroduced for a temporary period.</p> <p>4. We will continue to review our behaviour policies irrespective of the easing of restrictions. We will communicate these clearly and consistently to staff, students, and parents or carers with clear and reasonable expectation of student behaviour set out.</p> <p>5. We work with other professionals who may need to visit our school, to ensure that both we and they adhere to our hygiene requirements.</p>	<p>No</p> <p>Yes</p> <p>Yes</p>		<p>Bubbles are no longer advised by Suffolk Public Health</p> <p>Added 3/9/21</p> <p>Policy to be updated Oct 2021</p>	<p>AD - done</p> <p>AD/LGB</p>	
<p>4.0</p> <p>Virus spreading - School and public transport</p>	<p>1. Dedicated school transport: We have worked with relevant Council personnel / private providers to ensure that <i>as far as possible</i>:</p> <ul style="list-style-type: none"> • that hand sanitiser is available for use upon boarding and disembarking • that vehicles are cleaned more frequently • that queuing and boarding is organised and controlled 	<p>Yes</p>		<p>Only used for swimming on Tuesday mornings by Y5</p>		

8.0 Premises management controls	<ol style="list-style-type: none"> 1. We welcome contractors on site only by appointment and they are required to adhere to all school measures. 2. The school has ensured that relevant property statutory compliance checks have been completed and records updated, alongside usual daily and weekly checks². 3. We ensure that all waste from potentially infected persons is disposed of as per current Government Guidelines. 4. We understand the importance of good ventilation and follow professional guidance³ on air conditioning and ventilation. 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>		<p>Identify any poorly ventilated spaces.</p>	<p>1/11/21 AD</p>	<p>CO2 monitors placed in 9 classrooms and staff room - staff asked to increase ventilation if amber/red noted.</p>
9.0 The impact of the pandemic on staffing, and staff welfare, and also the mental wellbeing of students	<ol style="list-style-type: none"> 1. We recognise that the pandemic has been incredibly stressful for staff, students, and parents/carers. Therefore, we are sharing all our resources for good mental health and wellbeing and signpost to relevant professional bodies. 2. We are aware of the Leadership Wellbeing assistance from the LA. 	<p>Yes</p> <p>Yes</p> <p>Yes</p>				

³ Suffolk Learning's Safety, Health and Wellbeing's [Coronavirus page](#) hosts a precis of relevant professional advice on ventilation updated August 2021

	<p>3. We are actively promoting our Employee Assistance Programme and the Occupational Health Service to all staff via training, email communication and word of mouth.</p> <p>4. We are aware of the Stress and Mental Health web pages on the H&S site on Suffolk Learning, where resources can be found for staff.</p> <p>5. We have ensured that all staff are aware of any changes in all health and safety protocols, especially if they are returning to work.</p>	<p>Yes</p> <p>Yes</p>				
<p>10.0 Administration and the continual knowledge of the risks of catching and spreading the virus</p>	<p>1. We regularly review national guidance from PHE, the NHS and the Education related pages on GOV.UK</p> <p>2. We receive and read <i>Suffolk Headlines</i> and disseminate this to all staff which details further support and information.</p> <p>3. We know where to find Suffolk Schools' Safety, Health and Wellbeing advice on Suffolk Learning.</p> <p>4. We actively promote the role of Union representatives in this current situation and acknowledge the LA's work with them.</p> <p>5. We actively seek guidance from our HR provider as required.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>		<p>https://www.suffolklearning.co.uk/leadership-staff-development/health-safety-wellbeing</p>		

days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day. If both test results are negative, they should return to their school if they normally attend one, as long as they feel well enough to do so and do not have a temperature.

Those who test positive should avoid contact with anyone in an at-risk group, including if they live in the same household. The current advice from the Department for Education (DfE) outlines that Headteachers can refuse access to school if a pupil has a confirmed case of COVID-19 or any of the

three COVID-19 symptoms -

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Fully vaccinated close contacts and those aged under 18 will no longer have to test daily for 7 days, and the legal requirement for close contacts who are not fully vaccinated to self-isolate has been removed. Routine contact tracing will end. Contacts of positive cases will no longer be required to self-isolate or advised to take daily tests. Lateral flow tests remain available to families and can be ordered [here](#)

From the 1st April, the Government will update the steps that **anyone with COVID-19** should take to minimise contact with other people. We expect further guidance on how to deal with suspected COVID, but in the meantime, it is recommended that **individuals affected should isolate at home for five days**.

The general measures to prevent the spread of COVID-19 remain in place until April 1st